

CHP Charitable Trust

Annual Project Evaluation Form



1. Please provide details about how your organisation spent the grant.
(Please include copies of receipts for any large items purchased and/or evidence of salaries paid.)

2. Please explain how successful your project has been. (Including documentary evidence, statistics, participants comments, press releases and feedback where possible.)

3. What difference do you feel your project has made.

4. What difference do your users feel your project has made.

5. What lessons have you learnt for the future?

6. Any other comments:

Signed: _____

Name: _____

Date: _____

Position: _____

Please enclose publicity material, audited accounts, annual reports and other documents that you have produced that you feel are relevant to the project.

Please list attached documents:

Thank you for completing this form. Please return it to:

CHP Charitable Trust
Prospect House, West Hanningfield Road
Great Baddow, Chelmsford, CM2 8HN

If you have any difficulties completing any part of this form please contact the CHP Charitable Trust on 01245 613000.

If you require a copy of this leaflet in large print, Braille, on CD or in another language, please contact the Marketing & PR Assistant on: 01245 613000